



## Job Description for Team Vicar (Copnor)

Job profile	
Job title	Team Vicar (Copnor)
Team/Department	Clergy Team
Reports to	Team Rector of Harbour Church Portsmouth
Principle Location	Harbour Church Portsmouth
Travel required	Minimal, within local area, occasional trips to London and local diocesan events
Work pattern / hours	Sun - Thurs each week, with some evenings and occasional work on either Friday or Saturday ensuring at least one full day off a week
DBS check required (Yes/No)	Yes
Special conditions of employment	None
Date written/updated	September 2024
Start Date	TBC 2025

### Role context

The vision of Harbour Church Portsmouth is to play our part in the evangelisation of the nation, the revitalisation of the Church and the transformation of society. Each member of staff plays a key role in contributing to our vision. Our mission is bigger than any individual task but together our work contributes to the bigger picture. As a Christian organisation our faith is an integral part of our working culture. Our values as a staff team are to be Positive, Brave, Fun and Kind.

Harbour Church was planted from St Peter's Brighton in 2016. It now has 3 locations across the City of Portsmouth and has given planting teams away to Cardiff, Torbay, Gosport and the Isle of Wight. So far, our progress in Portsmouth has meant that we have one fully revitalised church location at our Gunwharf location and two great project churches at our City and Copnor locations. In order to achieve our vision and to play our part in the diocesan vision our next steps for growth are to recruit two Team Vicars to lead the vision in our Copnor and City locations seeing them fully revitalised with a range of services and ministries.



## Role purpose and objectives

The Team Vicar (Copnor) will take on a senior role within Harbour Church to ensure we are driving forward our vision to play our part in the evangelisation of the nation, the revitalisation of the church and the transformation of society.

They will play a full role in the staff team of Harbour Church across the 3 Harbour Church locations with access to the expertise and time of the wider staff team including fellow Clergy, Operations Manager, Head of Worship & Production, Communications Lead, Youth Pastor and Love Your Neighbour Co-ordinator.

The Team Vicar (Copnor) will have a specific remit to develop a fresh vision for our Copnor location including the growth of a new worshipping community. Building on the existing community of young families, the role will develop relationships with the local community and school to ensure that every person in Copnor knows they are seen, loved and welcome at St Alban's Church. The new service will come with a committed planting team from our Gunwharf location made up of local families with a passion for Copnor and to see people encounter Jesus.

The Team Vicar will also oversee our existing family-based service, The Four, which creates a fun and inviting space for people to explore church and faith in a no-pressure environment. Particularly aimed at younger families, the service is a unique offering amongst our provision at Harbour Church and has the potential to gather community from across the city and beyond.

The Team Vicar will be an active and visible presence out and about in the immediate community of Copnor, building relationships and partnering with local schools, community centres and other services, and the people of Copnor.



## Key responsibilities

### Sunday services at our Copnor Location

- Lead the spiritual direction and help set the spiritual temperature of the worship services
- Be responsible for the growth and development of these worship services
- Create and deliver engaging content and teaching
- Pastor and support the congregations, recruiting strong pastoral group leaders to help with this
- Lead the staff and volunteer teams to improve the worship services, making them accessible to all
- Recruit and manage the volunteer team

### Schools

- Work with Copnor Primary (600 pupils) to support the school and be an active presence for the teachers and pupils
- Build on the healthy relationship between the school and the church

### Young Families

- Support and create spaces for young families to thrive and build community across the life of Harbour Church
- Continue and develop our term time weekly Harbour Tots & Toddlers at Copnor, currently attended by c100 children and carers

### Across the week at Harbour Church Copnor Location

The Team Vicar will be an active and visible presence out and about in the immediate community of Copnor, building relationships and partnering with local schools, community centres and other services, and the people of Copnor.

### Other areas across Harbour Church

- The Team Vicar will play a full role in the community life of the Harbour Church Team across all 3 locations, working from our main offices at our City location, participating in our weekly staff and Tues-Thurs staff prayer meetings based in a different location each day.
- With the support of the wider Harbour team, raise up leaders across all ministry areas, developing teams and a pipeline of leadership for the locations and future planting
- The Team Vicar will have the lead/line management responsibility for 2-3 areas across all 3 locations. These areas (depending on your strengths and experience and the areas of strength of the Team Rector and Team Vicar City) could include areas such as: Harbour Kids, Youth, Students & Young Adults, Alpha & Evangelism, Love Your Neighbour, Groups, Diocesan, Deanery & Churches Together relationships, Ministry Development Year and Worship & Production.



## Essential and desirable skills, knowledge and experience required for the job

### *Essential*

- A mature Christian with a strong track record in Christian leadership and leading others to Christ
- A commitment to spiritual practices becoming an integral part of their growing walk as a disciple of Jesus
- Ability to communicate the gospel in innovative and effective ways
- Experience of working in a church planting team or church planting environment
- A proven record of growing church ministries especially with children & families
- Excellent pastoral skills
- Strong vision casting and implementation skills
- A secure leader capable of inspiring and motivating others
- The ability to create and deliver unique and engaging content
- An innovative, creative and professional approach to helping build Harbour Church
- Excellent people management and interpersonal skills
- Sense of humour and fun
- Ability to prioritise and co-ordinate work loads
- Flexible attitude
- Reliable and proactive team player
- Excellent organisation and communication skills
- A desire to keep growing in godly character, personal skills and leadership
- A desire to serve the wider vision of Harbour Church Portsmouth

### *Desirable Experience*

- A proven track record of growing churches/congregations
- Budget management
- Community development work
- To have worked in an urban area with all its diversity and inequalities



## Working environment

We are Positive. We are solution orientated.

We are Brave. If it's the right decision, even if it scares us, we'll do it.

We are Kind. We do all things with love as the basis and Jesus at the heart

We are Fun. Fun is fun!

## Work expectations

- Sun - Thurs each week, (9.15am-5.15pm Mon-Thurs) with some evening work and occasional work on either Friday or Saturday, always ensuring at least one full day off a week. TOIL can be taken for extensive evening work.
- The role holder must be available to work at a selection of key events at Harbour Church which will include Christmas services, Easter services and Annual Parochial Church meetings when required.
- The postholder will also need to be available to work at Focus (the church holiday in the summer, one-week duration).
- Attend morning staff & prayer meetings.