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| **Person Specification: Anna Chaplain**  **Employer: Alton Methodist Church on behalf of the Greater Alton Project** | | | |
| **Essential** | | **Desirable** | **Method of assessment** |
| It is an occupational requirement for the person appointed to be a professing and practising Christian in a church affiliated to the Council of Churches in England and Wales.  (Equality Act 2010.) |  | | Application form &  Reference |
| Have excellent communication skills – both written and oral |  | | Interview  Application form |
| Be a good listener able to engage with people’s stories. |  | | Interview  References |
| Have a commitment to, and an understanding of the needs of older people in the later stages of their lives and to participating in end-of-life ministry. | Have an understanding of the nature and provision of residential care.  Dementia awareness | | Interview |
| Experience of working within a team | Have some experience of leading, developing and supervising volunteers | | Application form  Interview |
| Be willing to work ecumenically as a member of mission and ministry teams |  | | Interview |
| Be able to work creatively to develop worship services suitable for people of differing abilities |  | | Interview |
| Be able to act as a liaison between older people, their relatives, the local churches and the management of care homes, and their staff. |  | | Application form  Interview  References |
| To be comfortable with being a visible and approachable presence at voluntary groups for older people in the area. | Have experience of engaging local media to raise awareness and support fund raising | | Interview |
| Have good IT skills including a working knowledge of Microsoft Office programmes Word, Excel and PowerPoint |  | | Interview  Task? |
| Be able to meet the travel requirements of the role |  | | Interview  Application form |
| Full COVID 19 vaccination status ( Recent legislation requires it in all CQC Carehomes) |  | | COVID certification |
| Satisfactory Enhanced Disclosure from the Disclosure & Barring Service |  | | DBS Application |

**Diagram

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