



PORTSMOUTH DIOCESAN BOARD OF FINANCE

PERSON SPECIFICATION Stewardship Adviser

CRITERIA	ESSENTIAL	DESIRABLE	
QUALIFICATIONS, KNOWLEDGE AND SKILLS			
- Understanding of, and a convinced personal commitment to, the theological principles of healthy Christian Stewardship	Y		
- Ability to effectively communicate both broad principles and matters of detail to a very wide audience	Y		
- Potential ability to prepare and deliver inspirational presentations in a variety of contexts	Y		
- Ability to read, understand and analyse statutory accounts.	Y		
- Working knowledge of Charity accounting regulations.		Y	
- Recognised accounting qualification		Y	
- Knowledge of the Church of England structures and parish life		Y	
WORKING WITH OTHERS			
- Competence in relating to parish clergy and lay leaders/officers	Y		
- Ability and commitment to work flexibly and collaboratively with colleagues at all levels and as part of a wider team.	Y		
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OTHER FACTORS			
- Practising member of the Church of England or of another Christian church in recognised ecumenical relationship.	Y		
- Willingness and ability to work variable hours, including evenings and weekends.	Y		
- Holder of a current UK driving licence and with access to own transport.	Y		