



## **Portsmouth School Pastor's Coordinator Job Description**

**Approx. 10 hours a week – likely to be less to begin with - Term time only (£10 an hour)**

**Closing date 23<sup>rd</sup> March, Interviews 19<sup>th</sup> April**

### **Person Specification**

Essential experience and skills

1. A Christian who subscribes to the School Pastors' core values, and understands and embraces the ethos of the School Pastors' Movement
2. Knowledge of different Christian traditions
3. Ability to develop a team to work with a variety of people with different beliefs values and backgrounds, maintain confidentiality and manage conflict
4. Good communication, presentation and training skills with ability to establish rapport and deliver information to a diverse audience in person, and ability to write clear letters, newsletters and reports
5. Willingness and ability to travel locally (within SE Hampshire) and, on occasions, nationally
6. Ability to work on your own initiative and manage work load
7. Reasonable IT skills
8. Ability to identify problems and create solutions
9. Completion of the School Pastor Confidential Self-Declaration Form
10. DBS clearance

Desirable experience and skills

11. Ability to demonstrate knowledge, skills and experience of leadership, as well as the management of events and projects
12. Experience of working with young people
13. Experience of, and involvement in, social action programs and preferably Schools
14. Knowledge and/or work experience with education, health, wellbeing and social service and statutory agencies
15. Experience of working within a church