Programme

## Interview for the post of ……………………………………………

# Date

**Location**

Provide overnight accommodation for candidates (and spouses) coming from a distance

|  |  |
| --- | --- |
| 9.00 am | Morning Prayer in Church close to interview location for Interview Panel and those involved in the day (but not candidates) |
| 9.30 am | Meet at agreed location – refreshments available. |
| 10.00 am | Tours of the benefice – if possible a couple of parishioners not on the interview panel to show each candidate around, starting in a different place.  Tour to include: rectory/vicarage, schools, shops, Church buildings, halls.  Chance to meet other clergy, LLM’s, administrator, ecumenical partners, Churchwardens (if not Parish Representatives) key officers, youth workers… |
| 12.30 pm | Lunch for candidates (and spouses), interview panel and key others |
| 1.20 pm | Interview Panel meet ………………………… |
| 1.30 pm | Candidate 1 |
| 2.35 pm | Candidate 2 |
| 3.40 pm | Candidate 3 |
| 4.45 pm | Tea for Interview Panel – decision time |