



1.2 SUPPORTING DOCUMENTATION ATTACHED

Asset Management Plan condition survey

Surveyor's report

**2. SUITABILITY/SUFFICIENCY IMPROVEMENTS**

2.1 DESCRIPTION OF PROJECT

2.2 SUPPORTING DOCUMENTATION ATTACHED

Extract from OFSTED report

Comparison with DfE Building Bulletin 98/99/Suitability Survey (essential)

Report / comments from Advisory staff

School Development Plan

Photographs (where available)

### 3.0 FINANCIAL INFORMATION

<b>PROJECT COST</b>  <b>Note: DfE expect Consultants and other fees not to exceed 15% of the <u>construction</u> cost</b>	Construction:	£
	Fees (surveyor or consultant):	£
	VAT:	£ _____
	<b>TOTAL:</b>	£ _____
<b>PROPOSED FUNDING SOURCES</b>  <b>**To be eligible for help under this allocation, schools are expected to include the agreed contribution of Devolved Formula Capital (if any).</b>	Devolved Formula Capital	£
	LCVAP **	£
	Other Funds (please state source)	£ _____
	<b>TOTAL:</b>	£ _____

ANTICIPATED START ON SITE:		ANTICIPATED COMPLETION:	
<b>PROJECT SPEND:</b>	<b>2018/19</b>	<b>2019/20</b>	<b>TOTAL</b>
DfE grant aided funding from LCVAP			
Devolved Formula Capital (DFC)			
Other funds			
TOTAL:			

**4.0 GOVERNORS' UNDERTAKING**

We confirm that we have the necessary resources to meet the Governors' Liabilities normally 10% under this project and confirm that the information given is correct.

We confirm that the Diocese can act on behalf of the Governing Body with respect to the financial management of this LCVAP funded project for which the Diocese can charge a 2% fee.

We confirm that the Trustees of the school have been informed and are in agreement for the proposed project to proceed.

<b>Headteacher</b>	<b>Chair of Governors</b>	<b>Trustee</b>
Signed:  _____.	Signed:  _____.	Signed:  _____.
Print Name:  _____.	Print Name:  _____.	Print Name:  _____.

**PLEASE RETURN YOUR COMPLETED FORM TO THE DIOCESAN OFFICE:**

**Barbara Millett/Tracy Dawkins  
School Buildings Officers  
Floor 1  
Peninsular House  
Wharf Road  
Portsmouth  
Hampshire  
PO2 8HB**

**BM-Telephone: 02392 899688  
email: [barbara.millett@portsmouth.anglican.org](mailto:barbara.millett@portsmouth.anglican.org)  
TD- Telephone: 02392 899681  
email: [tracy.dawkins@portsmouth.anglican.org](mailto:tracy.dawkins@portsmouth.anglican.org)**

## 5.0 Document Control

<b>Ver.</b>	<b>Comment</b>	<b>Date</b>	<b>Authorised</b>
1.0	New Issue	29/08/2008	TB
1.1	P3 Year Spend profile &10% Statement at top updated	02/12/2010	EF
1.2	4.0 Authorisation for Diocese to act on behalf of the Governing Body & DCSF replaced with DfE	06/04/2011	EF
1.3	P3 Year Spend profile updated	20/01/2014	EF
1.4	P3 Year Spend profile updated	01/09/2014	EF
1.5	Trustee Approval	13/11/2014	EF
1.6	Trustee Signature	20/02/2015	EF
1.7	P4 Diocesan office details updated	16/10/2017	RS
1.8	Updated	05/02/2018	RS

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