



JOINT BOARD OF EDUCATION

Church School Governance Update – November 2017

Issue 2

Governance Coordinator Update

Thank you to everyone that contacted me to say how useful the first edition of the Church School Governance Update was. As is the case with governance and education, things often change and we have decided to bring the update out on a monthly basis so as to not overload you with too much information at once.

I hope that you find issue 2 as useful as the first one.

Sharon

Foundation Governor Forms

For maintained schools, the [Foundation Governor Nomination Appointment Form](#) and [Re-appointment Form](#) have now been updated and are available on the [Diocese website](#). Please ensure that the new forms are now used for all appointments as they contain the extra information that is now required.

For schools that are part of our Portsmouth and Winchester Diocesan Academies Trust, the [Appointment Form](#) for Local Governing Boards Foundation or Co-opted Governors can be found on the [P&WDAT](#) Website under resources.

For academy governors from other academies, please use the Academy Foundation Governor Nomination Form and Re-appointment Form. This will be added to the website soon. If you need one of these forms, please contact Sharon or Amanda.

Please note that for new Foundation Governor appointments, we require the DBS certificate number and date. We are unable to approve the forms until we have this information which is why you will find there is often a delay between sending the form to us and the appointment being made. For re-appointments we also require the DBS number and date to be added to the form. Please also remember to get all the signatures that are required on the form including that of the Parish.

Thinking Governance

The Church of England have a website called '[Thinking Governance](#)' dedicated to Governance. It aims to help governors with the issues that they may face when working with a Church of England school or academy. It also provides 4 training [modules](#) which governors can complete free of charge.

Our Vision for Education – Deeply Christian, Serving The Common Good

What the Diocesan Office needs to know

I have been asked by several clerks what information they should be providing the Diocesan Office with. For all maintained schools and academies, It is important that we are informed of the following:

- *New Foundation Governors* – The appointment forms need to be sent to us for approval.
- *Re-appointment of Foundation Governors* - When their term of office comes to an end, if the Foundation Governor is to be reappointed, then please complete the reappointment form and send this into us. If they have decided not to continue, please email us so that we can end the term and send them a thank you letter.
- *Foundation Governors who resign* – If a governor resigns before the end of their term, then please email us with the name of the governor and the date that they finished. Again this allows us to update our system and to send a thank you letter.
- *New Clerk* – If the clerk changes, please let us have the name and new contact details of the clerk. We often contact clerks to check administrative information and for copies of documents, so it is imperative that we hold the correct information.
- *Chair of Governors* – The Chair is not always a Foundation Governor. It is useful if we know the name and email address of the chair in case we need to contact them regarding the school and also so that they receive any key updates and information that we may send out. If the Chair is a Foundation Governor, again, let us know and we can add this to their record.

For Academies, we also require details of the Members, Directors and Company Secretary of the Trust. (This applies to Multi Academy Trusts, Single Academy Trusts and Umbrella Trusts.) We must be informed of any changes to this information in the same way as being informed of any changes to your Local Governing Board.

Please email Sharon.brueton@portsmouth.anglican.org with any changes.

Foundation Governor Recruitment

Many of you have Foundation Governor Vacancies on you Governing Boards. As with all governor roles, recruiting governors can be difficult.

The Diocese have put together a training session which will provide some ideas and strategies that you could use to try and manage your vacancies and look to find more Foundation Governors to support your school. If you have vacancies on your governing board, then please do consider sending one of you governors along to one of these sessions.

Sessions are taking place as follows:

Winchester Diocese
Monday 20th November 5.00 – 8.00
Code [17/18-13](#)

Portsmouth Diocese
Monday 15th January 5.00 – 8.00
[Code 17/18-12](#)

Our Vision for Education – Deeply Christian, Serving The Common Good

School Governance Training and Support Programme – 2017-2018

The Training and Support Programme was sent out before Half Term to all Foundation Governors, Clerks, Chairs of Governors (where we hold the information) Ex-Officios and Headteachers.

Please spend a few minutes looking at what training is on offer. This will be developed further over the coming year to take into account some of the requests that we have had in providing more support in particular areas of Church School Governance.

The following training sessions are happening soon and still have spaces. If you would like to attend, please book online, clicking on the code linked below. (Please note that programmes will get cancelled if there are not enough people to make them viable so do please consider the training that is on offer.



Headteacher and Governor Briefings

Bransgore CofE School, Bournemouth
Wednesday 15th November 1.30 – 3.00
[Code 17/18-09](#)

St Alban's CofE Primary, Havant
Thursday 23rd November 1.30 – 3.00
[Code 17/18-11](#)

Headteacher and Governor Briefings

Newport CofE Primary, IOW
Tuesday 21st November 1.30 – 3.00
[Code 17/18-10](#)

Winchester Diocesan Office
Wednesday 29th November 1.30 – 3.00
[Code 17/18-12](#)

Admission Policy for VA Schools and Church Academies

Several people have contacted me to say that they are unable to find the modal [Admissions Policy](#) on our website. If you have been unable to find it, please click on the link. This is a suggested model. Please remember that if you decided to change your policy, you need to consult with the diocesan office as part of the process. If you are looking to make any changes to your policy, then this must go out to consultation for a minimum of 6 weeks as per the Admissions Code.

A copy of your Admissions policy must be sent to the Education Team at the Diocesan Office once finalised.

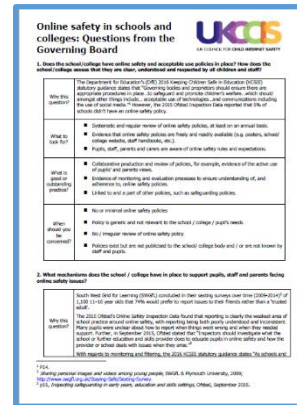
Please send to Sharon.brueton@portsmouth.anglican.org.

Year 7 Literacy and Numeracy Catch Up Premium

A guide has been produced outlining [Year 7 Literacy and Numeracy Catch up Premium](#) allocations for 2017-2018 and how this money can be used.

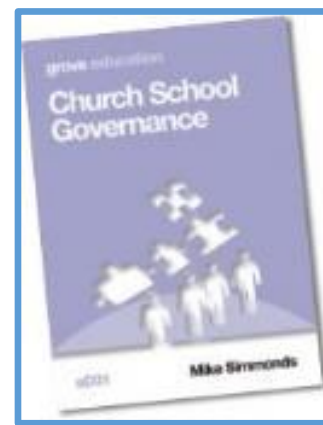
Online Safety in Schools : Questions from the Governing Board

UKCCIS (UK Council for Child Internet Safety) has produced [guidance](#) for Governors to help them ensure that they are promoting online safety in schools and holding leaders to account in how effective these policies are. Please take some time to look at tis guidance about the type of things governors should be questioning.



Church School Governance

Grove Education produce a small booklet, called ‘Church School Governance, which has a range of practical details of the tasks that Governing Boards are required to do and in particular focusses on Church School Governance. It is an excellent resource for both new and existing governors. The book can be ordered from their [website](#).



Ofsted Update

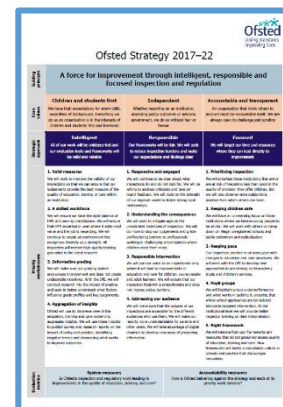
Ofsted has recently released a new 5 year strategy where they have developed a new strategic guiding principle. Ofsted exists to be –

“A force for improvement through intelligent, responsible and focussed inspection and regulation.” (Ofsted)

The principle is being underpinned by 3 core values –

- Children and Students First
- Independence
- Accountability and Transparency

To find out more about their latest strategy, please see their latest document [‘Ofsted Strategy 2017-22’](#)



Phonics Screening Check – Key Stage 1

The [Statistical First Release \(SFR\)](#) has been released providing Phonics data of pupils in the 2017 phonics screening. For more information, please click on the link.

What Maintained Schools Must Publish online

Can I remind Governors that it is important that you ensure that your school is complying with the information that it must publish online. Every Local Authority Maintained School must publish specific information on its website in order to comply with the 'School Information (England) (Amendment) Regulation 2016'

If you are unsure what should be available then please look at the [DfE Guidance](#).

If you are an Academy, then please read the Guidance on [What Academies Must Publish Online](#).

The Diocese will be checking School websites randomly to check that they comply with the statutory guidance.

Please also remember that a Governing Board has a duty to ensure that they make available all agendas, approved minute and papers of its meetings and committees with delegated powers.

Provisional GCSE and equivalent results in England - 2016 to 2017

The [provisional release](#) for GCSE Results was released in October. For further information on results generally across England please click on the link.

Contact Details

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