



LISTED PLACES WORSHIP GRANT SCHEME

The Government has announced changes to the scope and operation of the LPWGS which took effect from 1 October. From 1 October 2013, works to pipe organs, turret clocks, bells and bell ropes are eligible for claims under the scheme. Possibly more important, *fees for professional services directly related to eligible building work (such as architects' and surveyors' fees) will also become eligible*. These changes apply to works supplied from 1 October 2013. From that date, applications to make use of the scheme will be accepted from religious and charitable groups whose main purpose is to conserve, repair and maintain redundant listed places of worship which are not in private ownership. DCMS has also announced administrative changes to simplify claiming through the scheme including the following: there is a new provision that in any 12-month period each place of worship may submit one claim using eligible invoices with a value between £500 and £1,000 (excluding the VAT paid) – which is in addition to an unlimited number of claims where the value of eligible work carried out (excluding VAT) is £1,000 or greater; scanned and photocopied invoices will now be accepted to support claims; and the Scheme will process payment runs each week, which will smooth the flow of payments to applicants. Full details of the changes and new application forms are available on the LPWGS website. [Source: DCMS Press Release – 20 September 2013, CLAS Circular]

DAC FUTURE IMPROVEMENTS

The National Synod is currently reviewing faculty rules to simplify and standardise the processes. A new online system is being trialled for submitting applications which would allow progress of applications to be monitored and help with submission. As of January 1st 2014 there will be some changes to the forms and process that the parish and Diocese undertake. We will make sure you are kept updated of changes as they are brought in.

National Fabric Survey

English Heritage and the Church of England have over the last year been undertaking a National Church Fabric project. This survey was based on 16,000 churches QI reports looking at stonework, roofs, structural stability, interior, rainwater goods. Following this meetings took place with Diocesan staff to look at the results. The results have now been published and will inform both Dioceses and English Heritage's Building at Risk register. If you have not undertaken a QI report in last 5 years please let the DAC secretary know.

Dates of meetings 2014

Late applications will be held over to next meeting

	Agenda Close	Meeting
Feb	27/01/2014	06/02/2014
March	24/02/2014	06/03/2014
April	31/03/2014	10/04/2014
May	28/04/2014	08/05/2014
June	02/06/2014	12/06/2014
July	07/07/2014	17/07/2014
Sept	25/08/2014	04/09/2014
Oct	29/09/2014	09/10/2014
Nov	03/10/2014	13/11/2014
Dec	01/12/2014	11/12/2014

Site visits are no longer set dates but arranged as needed so please contact DAC secretary if you would like a DAC visit.



MEET THE STAFF TEAM

A quick guide to the DAC process

FACULTY PROCESS

Application Form filled in for DAC certificate and sent to DAC Secretary



Application is referred out to DAC committee



DAC committee meets to discuss/agree works



Copy of minute approving work or requesting more info is sent to parish



When approved a DAC certificate is issued and sent to registrar along with submitted paperwork



Faculty paperwork/ application is sent to parish.



Paperwork filled in by parish and returned to registrar /relevant notices displayed



Works can take place subject to any provisos

Schedule B is for minor maintenance / repair works.

The application form is filled in, sent to DAC Secretary and paperwork referred out to the committee. The work is discussed at the meeting and if approved a Schedule B letter is sent following the meeting approving works (subject to any proviso).

Catherine Gray: DAC Secretary



Catherine has worked for the Diocese for three years becoming the DAC Secretary summer 2012. Catherine has a keen interest in church history and studied history at University of Portsmouth. (Contact 02392 899664)

Mark Williams: DAC Administrator



Mark has worked for the Diocese for two and half years and previously worked for the land registry. He is currently studying for ordained ministry. (Contact 02392 899650)

The staff team will be praying for your works before each meeting so please let us know if you have any specific prayer requests.

DAC COMMITTEE

The committee is made up of the Dean, three Archdeacons, an Organs advisor, an archaeological advisor, local architects, clergy and laity representatives and Local Authority advisors.

ELECTRONIC APPLICATIONS

DAC applications can be received on paper or electronically. However it is preferable for DAC applications to be received electronically.

Electronic copies save time as paperwork is scanned in to be made available to the DAC members before the meeting.

USEFUL WEBSITES

The Churchcare website is very useful for finding out the best way to repair and conserve your church and gives clear guidelines on procedures that must be followed - www.churchcare.co.uk

EIG can advise on church health & safety matters and also how reduce the risk of fires - www.ecclesiastical.com

The SPAB website has a diary of training days and advice on looking after your church - www.spabfim.org.uk